



Minutes of the
NSGE Board meeting

June 14th 2016 at Finlandia Hall (during the NFOG Congress), Helsinki, Finland

Meeting participants: Marit Lieng, Martin Rudnicki, Ingeborg Bøe Engelsen, Bjarne Rønne Kristensen, Charlotte Møller, Päivi Härkki, Jon Ivar Einarsson, Espen Berner

Appologies for the meeting: Juha Mäkinen, Jan Persson, Pétur Reynisson

Agenda

1. Welcome by Marit Lieng
2. Election of a person to write the minutes from the meeting:
The board elected Espen Berner (OEWM) to write the minutes.
3. **Scientific program for 2nd NCGE at Norefjell 2017**
Marit Lieng and Martin Rudnicki informed the board about program updates for 2nd NCGE. The program is almost finished and the representatives for the international faculty have confirmed their participation. There are still free spots in the transplant session, oncology session and morcellation session (Sweden). The board discussed names to fill vacant spaces in the program.
Decision: The congress president and the chairman for the scientific committee got mandate from the board to invite additional international speakers to the 2nd NCGE.
1. **Sponsorship program for the 2nd NCGE at Norefjell 2017**
Marit Lieng informed of the current status of sponsors for 2nd NCGE. The contacts with different potential sponsors has been mainly positive so far, and hopefully there will be enough sponsors for arranging the 2nd NCGE in economical balance. Gedeon Richer has confirmed that they will be Platinum sponsors during the meeting. The deadline for sponsors to respond is June 23rd 2016. The board discussed ethic rules regarding the sponsorship program and the congress venue.
2. **Workshops during the 2nd NCGE at Norefjell 2017**
The board discussed the workshops planned Thursday March 9th 2017 at the 2nd NCGE. The workshops will be decided after the sponsorship program is ready. Current suggestion for workshops are: TLH step-by-step (Rudnici/Einarsson), Suturing, Anatomic course, Hysteroscopic, Ultrasound 3D.
Decision: Charlotte Møller was made responsible for the workshops at the 2nd NCGE. In addition, Guri Majak (Norway) will be invited to coordinate the workshops. The plan is to arrange parallel workshops, starting after lunch Thursday March 9th. The workshop program will be ready before congress registration starts September 2016.
3. **Abstract service and congress registration for the 2nd NCGE at Norefjell 2017**
The board discussed the abstract program, and the deadline for abstract/registration for the congress.



Decision: Before abstract service begins in September, Espen Berner (local organizing committee) will work out an abstract template. The template will be presented and anchored by the chairman for the scientific committee.

Registration deadline earlybird: December 15th 2016. (Reduced price)

Registration deadline: February 1st 2017 (depends on the contract with the venue).

Abstract deadline: January 15th 2017

Abstract acceptance: February 1st 2017 (at latest)

4. Nordic speakers at the 2nd NCGE at Norefjell 2017

To reduce expenses at the meeting, the board want to apply to the NFOG fund.

Decision: Martin Rudnici was made responsible for application to the NFOG fund for the Nordic speakers at the 2nd NCGE.

5. Certification in minimal invasive gynaecological surgery

Espen Berner informed the board of the work in the NSGE certification group. The group has had one meeting and is currently working to harmonize the basic courses for endoscopic surgery in the Nordic countries. After synchronizing, the courses should aim for approval in all Nordic countries. Challenges: Different rules in the Nordic countries for official courses approved for residents. Espen Berner will collect the programs for endoscopic gynecological courses offered within the Nordic countries. An advanced endoscopic program with certification will be offered trough NSGE at a later stage and the group will work out the specifications for the certification. The board discussed the further work of the NCGE certification group.

6. Exchange program

Ingeborg Bøe Engelsen, Päivi Härkki and Charlotte Møller informed the board of the work in the NCGE exchange program group. At current time, 8 hospitals in Finland, 6 in Norway and 5 in Denmark have accepted to participate in an exchange program in minimal invasive gynecology among young gynaecologists within the Nordic countries. The NSGE will facilitate the quality of the program, but the gynaecologists attending the program must apply to the NFOG fund for finance of the costs for such exchange.

7. Sweden in NSGE

The board is concerned with information and engagement among Swedish gynaecologists regarding NSGE.

Decision: Marit Lieng got mandate from the board to contact additional Swedish gynaecologists to work with the board to broaden the information of NSGE in Sweden.

8. Next Board meeting

The date for the next board meeting is not decided. NSGE has no money to cover expenses for such meeting, but will seek to gather as many board members as possible for a meeting during the ESGE congress in Brussels October 2-5th 2016.

Decision: Marit Lieng will send out information to the board regarding time/date for the next meeting.